

SEMER PARISH COUNCIL

The Councillors of Semer Parish Council are summoned to the Annual Council meeting to be held at Semer Village Hall on Thursday 6th August 2026 commencing at 7.00pm.

Members of the public are welcome to attend this meeting and raise any issues or concerns in the Public Forum.

The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's welcome including the statement for the reporting at meetings of the council
2. Apologies for absence: Council to receive and approve the verified apologies for absence.
3. Code of Conduct and Declaration of member's interests:
 - i. To receive declarations of registrable interests, other and non-registerable interests as detailed in Appendix B of the Local Code of Conduct.
 - ii. To receive notification of gifts or hospitality exceeding £50.
 - iii. To note the Code of Conduct factsheet as produced by
4. Minutes of meetings:
 - i. to approve the minutes of the Annual Council meeting of 28th May 2026 and to give authority to the Chair to sign the minutes in accordance with legislation.
5. Public Forum:
 - i. To receive the report from County Councillor Robert Lindsay
 - ii. To receive the report from District Councillor Leigh Jamieson
 - iii. To receive comments from the public on the agenda as published or concerning Semer.
6. Parish Matters: to receive an update on items raised at previous meetings: none to report as outstanding.
7. Statutory Business: none to consider
8. Planning:
 - i. To receive the [slides](#) and a report from the Town and Parish Council Liaison Meeting in July 2026
 - ii. To receive an update on the Local Plan system including the [Local Plan Timetable](#)
 - iii. To note that the Clerk has responded to the Local Plan Scoping Consultation (deadline 31st July 2026) on behalf of the Parish Council
 - iv. To note the designation of three new Neighbourhood Development Plan Areas by Babergh District Council (Suffolk) – effective Monday 29 June 2026 - Belstead Parish Council, Nedging-with-Naughton Parish Council, and Preston St Mary Parish Council
 - v. To consider the possibility of designating all or part of Semer as a conservation area.
9. Financial Report:
 - i. To consider and approve the following items for payment:

- Clerk's Hours to date – tbc
 - ii. To approve the following retrospective payments:
 - HMRC – PAYE due to 5th June 2026 £179.80
 - iii. To note the receipt of the following items: none
 - iv. To note the bank balances to date and consider the financial position as at 3rd August 2026
10. Year-End Processes: to consider the following as part of the year-end process:
- i. To note receipt of the confirmation of an exemption from a Limited Assurance Review from the external auditor.
 - ii. To note the expiration of the period for the exercise of public rights has passed.
11. Councillor Reports:
- i. To receive urgent matters of concern
12. Correspondence:
- i. BMSDC – Town and Parish Updates – to confirm receipt of the monthly reports for June through to August 2026
 - ii. BMSDC – NSIP and large-scale energy projects – to confirm receipt of the updates from BMSDC
 - iii. Local Government Reorganisation – to note the latest communications on this matter and the new [website](#) set up on the behalf of the Suffolk LGR Implementation Board
 - iv. SALC – to note the invite to attend the SALC Super Forum on Local Government Reorganisation on 17th September 2026 (online)
 - v. SALC – to confirm that all weekly bulletins are emailed to councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
 - vi. To receive matters of interest not requiring a direct response.
13. Date of next meeting: to confirm the dates for futures meetings as: 16th July 2026; 24th September; 26th November 2026; 21st January 2027 and 11th March 2027.

Victoria S Waples
Clerk & Proper Officer to the Council
01.08.2026

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