SEMER PARISH COUNCIL

The Councillors of Semer Parish Council are summoned to the Annual Council meeting to be held at Semer Village Hall on Thursday 26 November 2026 commencing at 7.00pm.

Members of the public are welcome to attend this meeting and raise any issues or concerns in the Public Forum.

The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's welcome including the statement for the reporting at meetings of the council
2. Apologies for absence: Council to receive and approve the verified apologies for absence.
3. Code of Conduct and Declaration of member's interests:
   i. To receive declarations of registrable interests, other and non-registerable interests as detailed in Appendix B of the Local Code of Conduct.
   ii. To receive notification of gifts or hospitality exceeding £50.
   iii. To note the Code of Conduct factsheet as produced by
4. Minutes of meetings:
   i. to approve the minutes of the Council meeting of 6 August 2026 and to give authority to the Chair to sign the minutes in accordance with legislation.
5. Public Forum:
   i. To receive the report from County Councillor Robert Lindsay
   ii. To receive the report from District Councillor Leigh Jamieson
   iii. To receive comments from the public on the agenda as published or concerning Semer.
6. Parish Matters: to receive an update on items raised at previous meetings:
   i. To consider the possibility of designating all or part of Semer as a conservation area
   ii. To consider further appropriate works to Church Meadow
7. Statutory Business: None
8. Planning:
   i. Babergh and Mid Suffolk Joint Local Plan Review – to note the publication of the Strategic Housing and Economic Land Availability Assessment (SHELAA)
   ii. To receive information from BMSDC regarding the important planning changes following the new National Planning Policy Framework (NPPF)

9. Financial Report:
   i. To consider and approve the following items for payment:
      - Clerk's Hours to date – tbc
   ii. To approve the following retrospective payments:
      - HMRC – PAYE due to 5th June 2026 £179.80
   iii. To note the receipt of the following items:
   BDC – Precept 2 of 2 £2,250.00
   iv. To note the bank balances to date and consider the financial position as at 22 November 2026
   v. To receive and consider the first draft of the budget for the year 2027-2028
   vi. To approve the implementation of the Local Government Services Pay Agreement 2026 for the Clerk and to agree to its implementation in the January payroll run backdated to 1 April 2026
   vii. To note that the Clerk has completed the re-declaration of compliance with the Pensions Regulator in accordance with the Council's duties as an employer
   viii. To review the effectiveness of Internal Audit for the year 2026-2027 (Paper entitled Internal Audit)
   ix. To confirm the appointment of the Council's Internal Auditor for the year ending 31 March 2027 (Paper entitled Internal Auditor)

10. Councillor Reports:
   i. To receive urgent matters of concern

11. Correspondence:
   i. BMSDC – Town and Parish Updates – to confirm receipt of the monthly reports for August through to November 2026
   ii. BMSDC – NSIP and large-scale energy projects – to confirm receipt of the updates from BMSDC
   iii. Local Government Reorganisation – to note the latest communications on this matter
   iv. SALC – to confirm that all weekly bulletins are emailed to councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
   v. To receive matters of interest not requiring a direct response.

12. Date of next meeting: to confirm the dates for futures meetings as: 21 January 2027 and 11 March 2027.

Victoria S Waples
Clerk & Proper Officer to the Council
21.11.2026