

SEMER PARISH COUNCIL

The Councillors of Semer Parish Council are summoned to a Council meeting to be held at Semer Village Hall on Thursday 31st July 2025 commencing at 7.00pm.

Members of the public are welcome to attend this meeting and raise any issues or concerns in the Public Forum.

The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's welcome including the statement for the reporting at meetings of the council
2. Apologies for absence: Council to receive and approve the verified apologies for absence.
3. Code of Conduct and Declaration of member's interests:
 - i. To receive declarations of registrable interests, other and non-registerable interests as detailed in Appendix B of the Local Code of Conduct.
 - ii. To receive notification of gifts or hospitality exceeding £50.
4. Minutes of meetings:
 - i. to approve the minutes of the meeting of 15th May 2025 and to give authority to the Chair to sign the minutes in accordance with legislation.
5. Public Forum:
 - i. To receive the report from County Councillor Robert Lindsay
 - ii. To receive the report from District Councillor Leigh Jamieson
 - iii. To receive comments from the public on the agenda as published or concerning Semer.
6. Parish Matters: to receive an update on items raised at previous meetings:
 - i. A1141 speed limit change – Suffolk County Council (Parishes of Hadleigh, Semer and Kersey) (Stone Street) (A1141) (Union Hill (A1141) (30mph and 40mph Speed Limit and Revocation) Order 202 – to receive an update on this project, including timeframes.
7. Statutory Business: none at time of serving
8. Planning:
 - i. To note the determination by Babergh District Council of the following planning application: none at time of serving
 - ii. To receive the letter from Babergh Mid Suffolk on Neighbourhood Planning following the withdrawal of Government funding for Neighbourhood Development Plan preparation
 - iii. To consider the process to be following during the production of a Neighbourhood Plan including indicative costs and funding streams in the light of the 9ii above.
9. Financial Report:
 - i. To consider and approve the following items for payment:
 - Clerk's Hours to date – tbc
 - HM Revenue and Customs: (retrospective approval required)

- ii. To retrospectively approve the implantation of the Local Government Services Pay Agreement 2025 as per the Clerk's contract. To note the impact on the budget for the year ending 31st March 2026
- iii. To note the bank balances to date and consider the financial position as at 28th July 2025.
- iv. To consider the budget to actual position as at 28th July 2025.
- v. To consider the request from Roundabout Magazine for financial assistance in the form of an annual subscription to offset the costs of producing the magazine. Sum requested is £75.00 per annum.

10. Councillor Reports:

- i. To receive urgent matters of concern

11. Correspondence:

- i. BMSDC – Town and Parish Updates – [to receive the monthly report for July 2025](#)
- ii. SALC – SALC AGM and 75th Anniversary – to receive notes and recording of the meeting
- iii. BMSDC – Local Government Reorganisation – to note the latest communication on this matter
- iv. BMSDC –District-wide Governance Review 2025 – to note submission guidelines and timetable
- v. SALC – Local Government Reorganisation and devolution – to receive the update from the local county association
- vi. SALC – to confirm that all weekly bulletins are emailed to councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
- vii. To receive and consider an email submitted by a member of the public concerning the field adjacent to Semer Church
- viii. To receive matters of interest not requiring a direct response

12. Date of next meeting: to confirm the dates for futures meetings as: 20th November 2025; 22nd January 2026 and 19th March 2026.

Victoria S Waples
Clerk & Proper Officer to the Council
26.07.2025