

SEMER PARISH COUNCIL

The Councillors of Semer Parish Council are summoned to an ordinary council meeting to be held at Semer Village Hall on Thursday 28th March 2024 commencing at 7.00pm.

Members of the public are welcome to attend this meeting and raise any issues or concerns in the Public Forum.

The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's welcome including the statement for the reporting at meetings of the council
2. Apologies for absence: Council to receive and approve the verified apologies for absence.
3. Code of Conduct and Declaration of member's interests:
 - i. To receive declarations of registrable interests, other and non-registerable interests as detailed in Appendix B of the Local Code of Conduct.
 - ii. To receive notification of gifts or hospitality exceeding £50.
4. Minutes of meetings:
 - i. to approve the minutes of the meeting of 18th January 2024 and to give authority to the Chair to sign the minutes in accordance with legislation.
 - ii. to sign the approved minutes of the meeting of 16th November 2023.
5. Public Forum:
 - i. To receive a report from the County Councillor
 - ii. To receive a report from the District Councillor
 - iii. To receive comments from the public on the agenda as published or concerning Semer.
6. Parish Matters: to receive an update on items raised at previous meetings:
 - i. A1141 speed limit change – to consider further the costs involved for the amendment to the speed limit on the A1141 between Hadleigh and Semer and to discuss the way forward
 - ii. Community Energy project - to consider further matters relating to community initiatives.
 - iii. Overgang Ford Signage – Council to consider the indicative costs for the recommended additional signage.
 - iv. Ash Street and Overgang Road – to consider further the request for a reduction in the speed limit along the roads designated as Quiet Lanes.
 - v. Digibus: Rural Bus Service – to receive an update on the bid submitted to the Rural Bus Service Improvement Project and the subsequent meeting on 19th February 2024
7. Statutory Business:
 - i. Initial Consultation: Proposed speed limit changes - Stone Street, Hadleigh and Union Hill, Semer – council to note receipt of the initial consultation letter for comments to be submitted by 12th April 2024.
 - ii. To review and adopt the Council's Financial Risk Assessment for the year ending 31st March 2024

- iii. To review and adopt the Council's Internal Control Statement for the year ending 31st March 2024
8. Planning Matters:
- i. To consider the following planning applications: *none received at time of serving*
 - ii. To note the following planning applications as determined by Babergh District Council: *none at time of serving*
 - iii. To note the following planning matters:
9. Financial Report:
- i. To consider and approve the following items for payment:
 - Clerk's Hours to date – tbc
 - HMRC – PAYE due to date – tbc
 - ICO – GDPR/Data Protection Renewal Fee - £40.00
 - ii. To note the receipt of the following items:
 - HMRC – VAT reclaim - £326.42
 - Roundabout Magazine – Donation - £300.00
 - Eastern Power Networks – Wayleave Cricket Pitch - £4.60
 - Eastern Power Networks – Wayleave - £161.70 (01.02.24-31.01.29)
 - iii. To note the bank balances to date and consider the financial position as at 21st March 2024
 - iv. To note confirmation of the Precept to be levied on the parish of Semer.
 - v. To consider the costs of transferring to a new website provider.
 - vi. To receive an update on the setting up of a Community Bank Account with Barclays Bank.
10. Councillor Reports:
- i. To receive urgent matters of concern
11. Correspondence:
- i. [Travel Behaviour Survey for the East](#) – councillors are encouraged to engage with the survey as appropriate.
 - ii. [Suffolk County Council's Local Transport Plan Consultation](#) – survey active until 8th April 2024.
 - iii. Launch of the Regional Strategy Hub's rural mobility report [Rural Connections: Transport Challenges and Opportunities for Communities in the East](#) – council to consider whether it wishes to engage with the report.
 - iv. To receive matters of interest not requiring a direct response
12. Date of next meeting: to confirm the dates for futures meetings for:
- i. The year 2024-2025 – 16th May 2024 (ACM); 18th July 2024; 21st November 2024; 16th January 2025 and 20th March 2025.
 - ii. Council to consider whether to request the Chair of the Council to call an Annual Parish Meeting for the year 2024-2025.

Victoria S Waples
Clerk & Proper Officer to the Council
21.03.2024

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