

# SEMER PARISH COUNCIL

The Councillors of Semer Parish Council are summoned to an ordinary council meeting to be held at Semer Village Hall on Thursday 16<sup>th</sup> November 2023 commencing at 7.00pm.

*Members of the public are welcome to attend this meeting and raise any issues or concerns in the Public Forum.*

*The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.*

## AGENDA

1. Chair's welcome including the statement for the reporting at meetings of the council
2. Apologies for absence: Council to receive and approve the verified apologies for absence.
3. Declaration of member's interests:
  - i. To receive declarations of registrable interests, other and non-registerable interests as detailed in Appendix B of the Local Code of Conduct.
  - ii. To receive notification of gifts or hospitality exceeding £50.
4. Minutes of meetings: to approve the minutes of the meeting of 24<sup>th</sup> July 2023.
5. Public Forum:
  - i. To receive a report from the County Councillor
  - ii. To receive a report from the District Councillor
  - iii. To receive comments from the public on the agenda as published or concerning Semer.
6. Parish Matters: to receive an update on items raised at previous meetings:
  - i. [A1141 speed limit change – to receive the approved formal decision for the requested 40mph Speed Limit on the A1141 between Hadleigh and Semer](#)
  - ii. Semer Meadow – to receive an update on works carried out to the meadow.
7. Statutory Business:
  - i. [To consider and provide a response to Babergh and Mid Suffolk District Councils' Review of Parliamentary Polling Districts and Polling Places](#)
  - ii. [To review and adopt the Council's Complaints Procedure](#)
  - iii. [To review and adopt the Council's Health and Safety Policy](#)
8. Planning Matters:
  - i. To consider the following planning applications:
  - ii. To note the Council's response to the following planning applications:
    - DC/23/03522 - Householder Application - Bungalow roof raised for accommodation within roof space, alterations, external insulation and cladding to existing, erection of rear extension linking to garage . (Alternative scheme to DC/22/04503) @ Hollies, Ash Street, Semer,
  - iii. To note the following planning applications as determined by Babergh District Council:
    - DC/23/02858 – Planning permission for the erection of single storey front extension (following demolition of conservatory) @ Cosford Rise, Overgang Road, Semer
    - DC/23/03502 – Planning permission for the re-location of turf at land at Ash Street, Semer

- DC/23/03837 – Discharge of Conditions for DC/22/04913 – Condition 3 (Fenestration Details), Condition 4 (External Cladding), Condition 5 (Roof Cladding), Condition 6 (Eaves and Verges), Condition 7 (Rainwater Goods), Condition 8 (Solar Panels), Condition 9 (Hard Surfacing) and Condition 10 (Boundary Walls) @ Ash Street Farm, Ash Street, Semer

iv. To note the following planning matters:

- [Publication of the Inspectors' Report on the Examination of the Babergh and Mid Suffolk Joint Local Plan](#) – Council to note the adoption of the report by Babergh District Council
- [Hadleigh Neighbourhood Plan Regulation 14 Consultation Notification](#) – Council to note the period for comments – 6<sup>th</sup> November to 17<sup>th</sup> December 2023

## 9. Financial Report:

i. To consider and approve the following items for payment:

- SALC – Councillor Training - £72.00
- Community Action Suffolk – Website Hosting - £60.00
- Babergh District Council – Parish Election Recharges - £125.22
- V Waples – Clerk's Hours to date - tbc

ii. To retrospectively approve the following items paid since the last meeting:

- Landscape Services – Tree Work - £540.00

iii. To note the receipt of the following items:

- Babergh District Council – Precept No. 2 - £1,750.00

iv. To note the bank balances to date and consider the financial position as at 9<sup>th</sup> November 23

v. To consider the 1<sup>st</sup> Draft for the Budget for the year 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025.

vi. Council to confirm the Appointment of Barclays Bank as its Bankers and to agree to the opening of a Community Bank Account.

## 10. Councillor Reports:

- To receive matters of interest for noting
- To receive urgent matters of concern

## 11. Correspondence: to receive matters of interest not requiring a direct response.

## 12. Date of next meeting: to confirm the dates for futures meetings for:

- The year 2023-2024 – 18<sup>th</sup> January 2024 and 21<sup>st</sup> March 2024
- The year 2024-2025 – 16<sup>th</sup> May 2024 (ACM); 18<sup>th</sup> July 2024; 21<sup>st</sup> November 2024; 16<sup>th</sup> January 2025 and 20<sup>th</sup> March 2025.

Victoria S Waples  
Clerk & Proper Officer to the Council  
08.11.2023

